

**FIRST 5, PLACER COUNTY  
CHILDREN'S & FAMILIES COMMISSION (CFC)**

**Meeting Minutes, August 14, 2003**

Shiloh Center, Auburn, CA.

Attendees (Commissioners & Staff):

**Jill Harper**, Chair, Commissioner & PCOE Administrator of Child Development Programs  
**Raymond Merz**, Commissioner & Director of Placer County Health & Human Services  
**Dr. Sandra Naylor-Goodwin**, Commissioner & Director for the California Institute for Mental Health  
**Dr. Richard Burton**, Commissioner & Placer County Health Officer  
**Tamara Lieberman**, Vice Chair, Commissioner & Tahoe Community Foundation  
**Mindy Danovaro**, Commissioner, Director of Development and Outreach, CALSTAR  
**Sabrina Thompson**, County Counsel  
**Don Ferretti**, CFC Coordinator & HHS Principal Management Analyst  
**David Gray**, Evaluation Consultant  
**Nancy Baggett**, CFC Staff Systems Analyst, HHS Administration  
**Bobbie Reagan**, CFC Administrative Staff, HHS Administration

Commissioners & Staff Not in Attendance:

**Harriet White**, Commissioner & Board of Supervisors – District 3

Public Attendees:

**Veronica Vasquez**, UCCE-Nutrition Best  
**Getta Dolinsek**, WPUSD-PCN  
**Carol Johnson**, Courts  
**Chris Trejo**, Courts  
**Amy Rudd**, Courts  
**Pauline Vlamis Cowan**, PCOE Childcare Service  
**Francine Nunes**, PCOE Childcare Local Planning Council  
**Leesa Albrecht**, MCPC  
**Gretchen Cypin**, Alta CA Regional Center  
**Paula Anderson**, UC Cooperative Extension  
**Kathy McHugh**, Community Collaborative of Tahoe/Truckee  
**Kathy Sterbenc**, Network of Care, Trilogy Integrated Resources

## **Call Meeting to Order**

Meeting called to order by Commissioner Harper, Chair at 4:39 p.m.

### **I. Public Comment**

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

No Public Comments.

### **II. Approval of Minutes from Meeting held June 12, 2003**

Correction to page 5, V. Advisory Committee Reports, Placer Collaborative Network – Getta Dolinick, first sentence “Last meeting the major topic was Camp Ken ...”. Amended by changing Ken to *Ten*.

Correction to page 6, VI. Coordinator Report – Don Ferretti, third paragraph, correct the spelling of *Trilogy*.

Correction to page 5, V. Advisory Committee Reports, Community Collaborative of Tahoe/Truckee – Kim Bradley, Basic Needs, sentence 8, “Tamara mentioned the 8 grants...” Correct the 8 to read a grant. Also, second sentence, “Received a grant for \$2000.” Correct the amount from \$2000 to \$57,000.

### **MOTION TO APPROVE MINUTES FROM JUNE 12, 2003 WITH AMENDMENTS**

Burton / Lieberman / Unanimous

### **III. State First 5 Commission Initiatives – Report:**

**Commissioner Harper** - Jill and Francine attended the July meeting and provided an overview of the direction that the State First 5 Commission is taking. The Commission has set aside \$100,000,000.00 for their pilot project “Pre-School for All” for a limited number of Counties who want to participate (there will be a “local match” requirement). Certain criteria will have to be met such as, education and curriculum, and coordination with full day childcare. Commissioner Harper added that it was very exciting to observe an Initiative of that magnitude pass with unanimous support from the State Commission.

There is also a statewide Health Access Initiative, an Oral Health Initiative, and a Special Needs Project (this integrates two emphasis areas: Children with disabilities and other special needs and mental health). Commissioner Harper will provide handouts from the next meeting with additional information.

There is a Statewide First 5 Association meeting scheduled on September 17<sup>th</sup>, with the Association of Executive Directors and Commissioners, which will possibly generate additional information. Commissioner Danovaro attended the previous association meeting and provided an overview, noting that the association voted to change the name to First 5 Association of California. Discussed the new Child Welfare Reform and the impact on the childcare providers and foster families. Also attending the meeting was a speaker who spoke about child abuse. Commissioner Danovaro will provide handouts at the next CFC meeting. An additional topic was addressed by Odyssey, the group who is compiling a Placer County transportation assessment, comparing what we have now, to future requirements, including the need to transport mothers with children for medical needs. The Commissioner noted that from Truckee to Colfax there is no transportation and is hoping that they realize these issues exist in our area and that they not just focus on the Roseville area. Commissioner Danovaro pointed out that Placer County is not considered rural, but suburban.

#### **IV. Commissioner Reports:**

Ray Merz – Budget hearings with the county were concluded this week. Ray mentioned that his presentation to the Board of Supervisors directly advocated programs for children and that these programs are as important to public safety as other departments. The Grand Jury met this morning and Ray sensed that they would also be advocating our cause.

Sandra Naylor Goodwin – The California Institute for Mental Health has entered into an agreement with the Statewide First 5 Commission to work on the Mental Health Initiative. Going to build on the demonstration projects and the work that was done to see what could be pulled from that, which will help in the various new Initiatives that are in process. They will be working with some of the universal pre-school sites. A concern here in Placer is how to sustain some of the mental health programs. The California Institute for Mental Health will be meeting with the Statewide First 5 staff and the Commissioners who are very interested in these issues.

Tamara Lieberman – No Report

Dr. Richard Burton – What he has heard on the Health Net is probably similar to the Pre-School Initiative in that they requested staff and the Commission to go back and come up with different phrasing and approaches toward the universal access. Health care definitely depends on lots of money being found in other foundations and other sources and is not just a Commission initiative. (Additional information to follow).

Explained the basis for the Letter of Support that has been added to the meeting agenda as “Late Correspondence”. Once every 10 years the Office of Statewide Health Planning and Development allows an opportunity for local jurisdictions to reassess what census tracts are designated rural and what is not. Some shifting of those districts and geography can take place. In the last few months the county partnered with some of the hospitals, and the local medical community, which looked at what currently is being

considered rural from a medical or health standpoint and are making a recommendation to modify those areas so that we could still include Auburn, Loomis and Penryn.

**V. Advisory Committee Reports:**

- **Community Collaborative of Tahoe/Truckee – Kim Bradley**

Report provided by Kathy McHugh in Kim's absence. Retreat scheduled in order to refocus and re-energize their efforts. Retreat scheduled for September 4<sup>th</sup>, 2003 (no location provided). A training on the "Focused Conversation Method" will be provided in co-sponsorship with First 5 – Placer County, September 15. Contact Kim Bradley to register.

- **Placer Collaborative Network – Getta Dolinick**

Did not meet last month, but the Camp Committee has been meeting every other Monday. They decided to name the upcoming camp the "Next Generation" scheduled for October 1-2 and 3, 2003. All invitations have been mailed and if you are planning to attend please respond quickly as there are grant funds to subsidize a portion of the registrations and it only covers 100 people.

- **Childcare Local Planning Council – Francine Nunes**

Met deadline of the renewal for the retention grant. This was a rollover of funds left over from the first round of funding plus some extra matching funds. Information packets have been sent out to all Childcare Providers within the county about the project, notifying them of a mandatory orientation in order for them to receive their applications. Within three days of the notification, 155 applicants had signed up. The training has been restructured and will be targeting the low API schools bringing in entry level staff and providing them with formal child development training (Sierra College types of units). Francine received a message from the California Association for Education of Young Children in regards to a series of invitation only "town hall meetings" for childcare providers and child development professionals in order to hear their opinions on Pre-School for All.

Their end of the year event was held on June 30<sup>th</sup>, 2003 where stipend checks were handed out for the end of the two-year retention program. They had a wonderful dinner at the Ridge with Commissioner Harper and Lieberman in attendance, plus approximately 165 participants. Lots of inspiration and excitement with the total amount of \$130,950 distributed to 179 childcare providers within the county (128 were center base staff, 51 were family childcare staff) plus 10 checks were for bilingual providers.

Inclusion Event scheduled for July 12<sup>th</sup> was cancelled due to low response. Will reschedule in the future.

- **Community Resource Committee (CRC) – Tamara Lieberman**

Met at 2:00 pm today and reviewed two application requests for funding; Bobbie Brown Music Program, and Sierra Pre-School. Discussed the Strategic Plan in depth and will provide an extensive report with the Action Items later in the meeting.

**VI Coordinator Report – Don Ferretti**

Sharon Junge and the UC Cooperative Extension staff self organized and created a forum for Prop. 10 partners at a luncheon to talk in an informal environment and be able to network. Don, Nancy, Mike Romero and Jill attended. Don was very impressed. He thanked UC staff for organizing the event and hopes that the gatherings will continue. It is possible that they will schedule the luncheon on a quarterly basis.

If we act now, we have an opportunity to engage the community in evaluated First 5 – Placer Strategic Plan without the threat of money ending. This is a great window of opportunity to discuss what we want to do now and how we plan to go forward beyond June 30<sup>th</sup> of 2004 which is when the current funding commitments end.

The State Program Report and Audit for fiscal year 02-03 is due on October 15, 2003. This will be on the agenda as a draft for the September Commission meeting. The CRC will receive their input at the next meeting, scheduled for September 3, 2003, 2:00 to 4:00 p.m. at the Shiloh Center. There will be a Public Hearing at the October 9th CFC meeting to approve the report and send it to the State. The Stanford Research Institute (SRI) assigned a coach to our county, Lisa Bohne. Lisa has been very helpful and is working with Don and Nancy to complete the report.

Tomorrow is David Gray's last day in working as a contracted team member. He has chosen not to renew his contract with First 5 – Placer in 03-04. David has been instrumental in terms of analyzing data, helping to keep a "results focus," and in assisting the Partner Network to collect and understand their outcome data. He will be missed as a team member. Hopefully he will continue to be involved in First 5 – Placer as his evaluation skills and passion for the well being of all children is a great fit with the purpose of Prop. 10.

Epidemiologist, Mike Romero has become part of the team from Community Health. He has been partnering with David and is now sharing his expertise and becoming part of the new team with Nancy and Don for the learning conversations and to analyze data. Mike has been attending meetings on his own, offering his assistance to partners to understand data, and collect the data and design surveys, etc. His assistance has been very well received and we are fortunate to have him working with us.

Don will attend the next State Association meeting and generally will make it a priority to become more involved with the state meetings in 03-04.

## VII. **Commission Action Items:**

### Late Arriving Correspondence

Commissioner Harper informed the Commission of late arriving correspondence delivered by Commissioner Burton requiring immediate attention.

This letter provides an opportunity for redefining our medical service area within Placer County, and maximizes resources for our families and children. The letter of support requires immediate action from the Commission since it is due tomorrow. A 2/3 majority vote is required in order to add this item to the agenda for action.

### **MOTION TO ADD THE LETTER OF SUPPORT TO THE AGENDA AS AN ACTION ITEM.**

Lieberman / Danovaro / Unanimous Dr. Burton absent for the vote.

This letter is requesting the collaboration of the Commission in supporting the geographic Medical Service Study Area Reconfiguration.

Commissioner Merz provided an overview of the Letter of Support, which will allow Auburn to be eligible to provide services by redefining the geographic medical boundaries of the county. This reconfiguration will be a crucial step in giving this community the tools necessary to provide sustainable health care services to low income and uninsured children and families within our area. No discussion followed the motion.

### **MOTION TO APPROVE SUBMITTING THE LETTER OF SUPPORT BY THE COMMISSION TO THE CALIFORNIA HEALTH MANPOWER POLICY COMMISSION.**

Lieberman / Danovaro / Unanimous. Dr Richard Burton absent for the vote.

## **1. Golden Sierra Life Skills**

Golden Sierra Life Skills request for \$2,869 to purchase a new copy machine for use in the Men Infants and Children's (MIC) 0-5 Program. These funds would be combined with funds received through the Motherlode Foundation (\$3,300) to purchase the copier.

The CRC recommends approval with the provision that other CFC First 5 Partners have **reasonable** access to the copier. Clarification of usage by other partners was briefly discussed among the Commissioners.

### **MOTION TO APPROVE GOLDEN SIERRA LIFE SKILLS REQUEST FOR \$2,869 TO PURCHASE A NEW COPY MACHINE FOR MEN INFANTS AND CHILDREN, PROVIDED THAT OTHER CFC PARTNERS HAVE REASONABLE ACCESS TO THE COPIER.**

Naylor-Goodwin / Danovaro / Unanimous Dr. Richard Burton absent for the vote.

## **2. Truckee Group, Individual and Family (T.G.I.F.) Counseling Center**

T.G.I.F. has requested \$5,000 to provide affordable therapeutic counseling services for 0-5 families (in English and Spanish) who are uninsured, unable to afford private therapists or are not eligible for County Mental Health Services.

The CRC is supportive and generally recommends approval contingent upon CRC final approval of the scope of work for this contract to ensure that these services are maximized and in collaboration with the Early Relationship Support Project.

Commissioner Lieberman notified the board that T.G.I.F. has changed their name to Community Wellness, which was initiated after the above request for funds was written.

Commissioner Danovaro asked a question about what would happen if they do not get matching funds because they cannot do the program. Discussion followed with a contingency added to the motion.

### **MOTION TO APPROVE T.G.I.F. REQUEST FOR \$5,000 TO PROVIDE AFFORDABLE THERAPEUTIC COUNSELING SERVICES TO 0-5 FAMILIES CONTINGENT UPON CRC FINAL APPROVAL OF THEIR SCOPE OF WORK.**

Naylor-Goodwin / Lieberman / Unanimous Dr. Richard Burton absent for the vote.

## **3. Adoption of the Strategic Planning activities recommended by the CRC.**

Commissioner Lieberman provided an overview of the CFC recommendation and stated that this was their second review of the plan. Below is a summary of that plan.

- a) By updating the plan the CRC will go back to the community, hold community conversations using the "Food for Thought" video. These conversations would be scheduled for September and October. Questions would be asked and responses documented.
- b) A two-day community involvement event would be held (dates pending). Needs to be scheduled prior to November 15, 2003. A two day Outcome Faire will be scheduled inviting all the funded partners to participate as in the past, except leave all the booths up and meet the following day with the partners holding an "open space". The theme would be "What are the sustainable results we want for our 0-5 children and their families".
- c) Results from the Outcome Faire would be gathered and a writing team be formed to create a draft update of the plan.
- d) The draft would then be presented to the CRC for analyzing the strategies and individual outcomes.
- e) From that information a complete draft plan update would then be ready for presentation to the CFC.

- f) It would then be decided how to present the plan to the community and implement it with appropriate funding strategies.

Commissioner Naylor-Goodwin commented that by looking at the whole picture we would be inviting groups to work together on results that are particularly important for children and families, and we may receive multi-agency collaborative type proposals. Commissioner Lieberman added that as part of our reaching out to the community we will post the planning questions to our web site so that we can receive input that way as well.

**MOTION TO APPROVE STRATEGIC PLAN PROCESS, AS OUTLINED ABOVE, IN ORDER TO BEGIN EVALUATING.**

Naylor-Goodwin / Danovaro / Unanimous Dr. Richard Burton absent for vote.

- 4. Web presentation and acceptance of the new web site. Commission acceptance of the Network of Care web page prepared for First 5 - Placer County and presented by Trilogy.

**MOTION TO ACCEPT NEW WEB SITE, NETWORK OF CARE FOR KIDS, PREPARED BY TRILOGY.**

Lieberman / Danovaro / Unanimous Dr. Richard Burton absent for vote.

**Adjournment**

Meeting adjourned 5:57 p.m.